

## **West Hartford Town Council Meeting**

**Tuesday, June 11, 2019**

*Generated by Cindy A Porrini on Wednesday, June 12, 2019*

### **Members present**

Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Sweeney, Councilor Wenograd, Councilor Williams, Alternate Stafford

Councilor Kerrigan entered mid-meeting via phone.

### **Meeting called to order at 8:24 PM**

#### **1. Meeting Opening**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call Councilor Kerrigan was absent; Alternate Joe Stafford was present.

#### **2. Approval of Minutes**

A. Town Council Minutes 05-28-2019

**APPROVED**

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Sweeney, Councilor Wenograd, Councilor Williams

B. Public Hearing Minutes re: Ordinance Permitting Cottage Food Operations in Residence Districts 5-14-2019

**APPROVED**

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Sweeney, Councilor Wenograd, Councilor Williams

#### **3. Public Forum**

**NO ONE SPOKE**

#### **4. Consideration of Consent Calendar**

**ITEMS MOVED 13A - 13C**

#### **5. Unfinished Business**

A. Application 527 Prospect LLC, owner of 527 Prospect Avenue, to amendment SDD #123 to permit an approximately 984 s.f., two story addition for expanded office space. Associated landscaping, parking and drainage improvements are proposed. **(This agenda item will be the subject of a formal public hearing on June 11, 2019 and may not be addressed during Public Forum pursuant to Town Council Rules.)** (1004)

**APPROVED, 8-1**

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Sweeney, Councilor Wenograd, Councilor Williams, Alternate Stafford

NO: Councilor Barnes

Not Present at Vote: Councilor Kerrigan

B. Ordinance Permitting Cottage Food Operations in Residence Districts. **(This agenda item will be the subject of a formal public hearing on June 11, 2019 and may not be address during Public Forum pursuant to Town Council Rules)** (999)

**ADOPTED, 9-0**

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Sweeney, Councilor Wenograd, Councilor Williams, Alternate Stafford

Not Present at Vote: Councilor Kerrigan

C. Resolution Authorizing the Town Manager to Execute a Lease with the West Hartford Housing Authority. (1160)

**ADOPTED, 9-0**

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Kerrigan, Councilor Sweeney, Councilor Wenograd, Councilor Williams

## 6. New Business

A. Application of West Hartford Fellowship Housing, lessees of 10 -60 Starkel Road, to amend SDD #87 to permit the redevelopment of the existing 213 unit affordable housing complex. The proposed redevelopment contemplates the demolition of all of the existing buildings, except for the building at 60 Starkel Road, and the construction of six new residential buildings, a new maintenance building, renovations to the 60 Starkel Road building, and associated parking facilities, site lighting, landscaping, recreational, pedestrian and site improvements. A total of 308 age-restricted and accessible units is proposed under the redevelopment. The Applicant has also requested a waiver of the required fees pursuant to Section 177-50M. **(This agenda item will be the subject of a formal public hearing and may not be address during Public Forum pursuant to Town Council Rules)** (1279)

**SET FOR PUBLIC HEARING July 16, 2019 at 5:40 pm and refer to TPZ and DRAC**

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Kerrigan, Councilor Sweeney, Councilor Wenograd, Councilor Williams

B. Ordinance of the Town of West Hartford Designating Intersections to be Regulated against Blockage under C.G.S. § 14-250b(a)(This agenda item will be the subject of a formal public hearing and may not be address during Public Forum pursuant to Town Council Rules) (999)

**SET FOR PUBLIC HEARING July 16, 2019 at 5:30 pm**

**WHEREAS**, the Town of West Hartford finds that vehicles frequently block intersections and impede if not block traffic and pedestrians from safely crossing intersections; and

**WHEREAS**, Connecticut General Statutes § 14-250b(a) provides that motor vehicle operators shall not proceed into intersections that a municipality has "designated, posted, and marked," " except when making turn, unless there is sufficient space on the opposite side of the intersection" to allow the motor vehicle to not obstruct the passage of others through that intersection; and

**WHEREAS**, Pursuant to C.G.S. § 14-250b(b), the Town of West Hartford seeks to designate intersections to be regulated under C.G.S. §14-250b(a); and

**WHEREAS**, it is the desire and intent of the West Hartford Town Council that the Town of West Hartford adopts and adds an ordinance designating intersections that shall receive signage, and be marked, so as to prohibit the obstruction of certain intersections in the Town of West Hartford; and

**NOW, THEREFORE, BE IT RESOLVED BY THE WEST HARTFORD TOWN COUNCIL THAT:**

Pursuant to C.G.S. §§ 14-250b(b) and 7-148(c) the Town of West Hartford hereby amends the Code of the Town of West Hartford Chapter 168, entitled Vehicles and Traffic, by adding the following:

§168-25 Prohibition of Traffic Obstructions in Intersections.

The Town of West Hartford hereby designates the following intersections to be marked and posted in the manner required by C.G.S. § 14-250b(b) for the purpose of enforcement under C.G.S. § 14-250b(a):

- New Park Avenue at 470 New Park Avenue Driveway to CTFastrak Station
- Farmington Avenue at 4 North Main Street Exit Driveway
- Raymond Road at 103 Raymond Road Emergency Vehicle Access Driveway
- Route 4 (Farmington Avenue) at Everett Avenue

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Kerrigan, Councilor Sweeney, Councilor Wenograd, Councilor Williams

C. Resolution Amending the Salary Range of Nonunion Director Positions. (1170)

**ADOPTED, 6-3**

**WHEREAS**, West Hartford Charter, Ch. IV, §3 provides that the Director of Library Services is to be paid a salary set by the Library Board within a range to be established by the Town Council; and

**WHEREAS**, West Hartford Charter, Ch. IV, §6 provides that the Director of Assessment is to be paid a salary set by the Board of Assessment within a range to be established by the Town Council; and

**WHEREAS**, Chapter 30, Article 1, §30-2 (B) and (C ) of the Code of Ordinances specifies that the Town Council shall, by resolution, establish an annual salary range for classified and unclassified positions not covered by any state certified collective bargaining agreements; and

**WHEREAS**, Chapter 30, Article 1, §30-5 of the Code of Ordinances specifies that the Town Manager shall determine the terms and conditions of employment of all non-elected, non-union employees; and

**WHEREAS**, the salary range for directors was last adjusted effective February 1, 2015;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF WEST HARTFORD** that effective July 1, 2019, the minimum of the salary range for the Director of Library Services, the Director of Assessment, Deputy Corporation Counsel, Assistant Corporation Counsel, and the Department Directors of the various Town departments shall be \$100,000 and the maximum for each of the aforementioned positions shall be \$165,000.

	Minimum	Maximum
Director of Financial Services	\$100,000	\$165,000
Fire Chief		
Police Chief		
Deputy Corporation Counsel		
Director of Assessment		
Director of Community Development		
Director of Human Resources		
Director of Information Technology		
Director of Library Services		
Director of Plant & Facilities Services		
Director of Public Works		
Director of Social Services & Leisure Services		
Assistant Corporation Counsel		

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Kerrigan, Councilor Sweeney, Councilor Wenograd

NO: Councilor Barnes, Councilor Fay, Councilor Williams

D. Resolution Adopting the Capital Region Natural Hazard Mitigation Plan Update 2019-2024. (195)

**ADOPTED, 9-0**

**WHEREAS**, the Town of West Hartford has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. flooding, high wind, thunderstorms, winter storms, earthquakes, droughts, dam failure, and wildfires), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

**WHEREAS**, the West Hartford Town Council approved the previous version of the Plan in 2014; and

**WHEREAS**, the Town of West Hartford and Capitol Region Council of Governments developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for the Natural

Hazard Mitigation Plan Update, 2019-2024 under the requirements of 44 CFR 201.6; and

**WHEREAS**, public and committee meetings were held and public input was sought in 2017 and 2018 regarding the development and review of the Natural Hazard Mitigation Plan Update, 2019-2024; and

**WHEREAS**, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedure for the Town of West Hartford; and

**WHEREAS**, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of West Hartford, with the effect of protecting people and property from loss associated with those hazards; and

**WHEREAS**, adoption of this Plan will make the Town of West Hartford eligible for funding to alleviate the impacts of future hazards; now therefore be it

**RESOLVED** by the Town Council:

1. The Plan is hereby adopted as an official plan of the Town of West Hartford;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Town Council.

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Kerrigan, Councilor Sweeney, Councilor Wenograd, Councilor Williams

7. Reports of Town Manager  
Town Manager Matthew W. Hart presented his report to the Council.

8. Announcements  
Upcoming events were reported by Mayor Cantor.

9. Reports of Corporation Counsel  
**No Report**

10. Appointments  
**NONE**

11. Reports of Standing or Special Committees  
**NONE**

12. Consent Calendar  
**ADOPTED**

Motion by Councilor Davidoff, second by Councilor Sweeney.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Kerrigan, Councilor Sweeney, Councilor Wenograd, Councilor Williams

13. Communications

A. Notice of Town Planner's intention to approve, pursuant to Section 177-44C (9)(d), a request on behalf of The Bridge Family Center, for revisions to the approved Special Development District plan (SDD #95) located at 1022 Farmington Avenue. The request is for minor architectural changes to accommodate the conversion of an existing porch/veranda into finished office and storage space. (940)

([Click Here](#) for Administrative Amendment)

**RECEIVED**

B. From Town Plan and Zoning re: Resolution Authorizing the Town Manager to Execute a Lease with the West Hartford Housing Authority Recommending Approval. (1160)

**RECEIVED**

C. From Town Plan and Zoning re: Ordinance Permitting Cottage Food Operations in Residence Districts Recommending Approval. (999)

**RECEIVED**

14. Petitions

**NONE**

15. Executive Session

**NONE**

16. Adjournment

**Motion to adjourn at 10:08 PM**

Motion by Mayor Cantor, second by Councilor Davidoff.

YES: Councilor Barnes, Mayor Cantor, Councilor Davidoff, Councilor Dodge, Councilor Fay, Councilor Kerrigan, Councilor Sweeney, Councilor Wenograd, Councilor Williams

17. Suspense Items

Presentation of Proclamation to Barry Walters for Pride 2019.

Presentation of Proclamation to Tracy Flater for 10th Anniversary of Playhouse on Park.



Essie S. Labrot  
Town Clerk/Council Clerk

**APPROVED AT JUNE 25, 2019 TOWN COUNCIL MEETING**